

## REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_

II. PROJECT NAME: Engineering Services Vehicle Purchase

III. Project/Item(s) Description: Purchase two 2015 1/2 ton 4 wheel drive ext. cab pickup. One will replace a 1999 Dodge Durango. One will replace a 2003 Ford Ranger that was totalled by an uninsured motorist.  
Purchase from Beck Motors State Bid Contract. \$25,306 each. Chevrolet Silverado

IV. BID LETTING DATE: \_\_\_\_\_

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,612.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

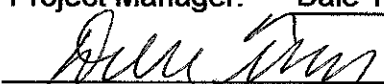
### VII. APPROPRIATION DATA


Amount	\$50,612				
Fund Name	PW Admin				
Department	108				
Line Item	4360				
Fund	101				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

### IX. DEPARTMENT/DIVISION:

Project Manager: Dale Tech Date 12-4-14

 Date 12-4-14  
 DIVISION MANAGER Signature

 Date 12-4-14  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy	
Appropriation Cash Flow	Date	Initial	Yes		
					Investment Desk
					Public Works
					Engineering
				Project Manager	