

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Street Light Maintenance Contract  
 III. Project/Item(s) Description: Annual City of Rapid City Street Light Maintenance Contract

IV. BID LETTING DATE: November 25, 2014

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$50,000.00				
Fund Name	Street Lighting				
Department	304				
Line Item	4225				
Fund	101				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 10-23-14  
[Signature] Date 10-23-14  
 DIVISION MANAGER Signature  
[Signature] Date 10-23-14  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Date	Initial	Yes		
Appropriation Cash Flow				Investment Desk
				Public Works
				Engineering
				Project Manager