

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 14-2220 CIP No. 50903
 II. PROJECT NAME: 2013 Storm Damage Recovery Project - Skylight replacement
 III. Project/Item(s) Description: Skylight replacement at Civic Center, Roosevelt Pool and Water Reclamation Facility

IV. BID LETTING DATE: December 9, 2014

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 743,481.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$501,065	\$145,088	\$97,328		
Fund Name	Civic Center	CIP Govt Bldg	Water Reclamation		
Department	0915	8915	7072		
Line Item	4320	4320	4320		
Fund	0775A	505	0604		

VIII. (If applicable) Grant No.: _____
 Funding Source: Hail Insurance
 Estimated Completion Date: Sept. 1, 2015
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 10-24-14
 DIVISION MANAGER Signature: [Signature] Date 10-24-14
 DEPARTMENT DIRECTOR Signature: [Signature] Date 10-24-14

FINANCE OFFICE USE ONLY		Approved		Carbon Copy	
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk
					Public Works
					Engineering
					Project Manager