

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: Solid Waste Citizen Campus

CIP #: 615001

Project Description: To provide professional engineering services.

Consultant: HDR Engineering

Original  
Contract Amount: \$252,808.00

Original  
Contract Date: May 7, 2012

Original  
Completion Date: August 16, 2012

Addendum No: 2


Amendment Description: Change in scope and additional items encountered.

<b>Current Contract Amount:</b>	\$502,680.00	<b>Current Completion Date:</b>	August 16, 2012
<b>Change Requested:</b>	\$13,035.35		
<b>New Contract Amount:</b>	\$515,715.35	<b>New Completion Date:</b>	November 30, 2013

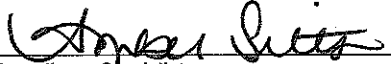
Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$7,821.00	7102	4223	615	
\$5,214.35	7103	4223	616	
\$13,035.35	<b>Total</b>			

### Agreement Review & Approvals

  
 Project Manager 9-25-14  
 Date

\_\_\_\_\_  
 Division Manager Date

  
 Compliance Specialist 9/25/14  
 Date

  
 Department Director 9-25-14  
 Date

\_\_\_\_\_  
 City Attorney Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
9/26/14	[Signature]	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
		<input type="checkbox"/> Y <input checked="" type="checkbox"/> N

**AMENDMENT NO. 2 TO AGREEMENT**

**Project:** Solid Waste Citizen Campus

**Background Data:** Original Contract Date: May 7, 2012  
Owner: City of Rapid City  
Engineer: HDR Engineering

**Nature of Amendment:** Change in scope and additional items encountered.

**Current Contract Amount:** \$502,680.00

**Change Requested:** \$13,035.35

**New Contract Amount:** \$515,715.35

Owner and Contractor hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

\_\_\_\_\_

CITY OF RAPID CITY:

ENGINEER:

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
HDR Engineering

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Finance Officer

REVIEWED BY:

  
\_\_\_\_\_  
Project Manager

## ***Project Background***

HDR Engineering was previously selected by the City of Rapid City to complete design and construction services for the Citizen Campus project in Rapid City. The original contract date was May 7, 2012 for design services with Amendment #1 for Construction Administration services on March 4, 2013.

The City of Rapid City, Department of Public Works, Solid Waste Division owns and operates landfill, recycling, and composting facilities for residents and businesses in the City and surrounding area. The purpose of a Citizen Campus is to provide for the safety and convenience of customers wishing to drop off waste, reuse materials, pick up compost, and provide a faster turnaround for large-load commercial customers. Benefits to residential customers will include keeping pickup trucks and cars off the main landfill disposal area, a reuse center, recycling and yard waste drop off, and new scale operations.

## ***Phase 2 Scope of Services – Amendment #2***

HDR Engineering completed construction administration services throughout 2013 and the spring of 2014. During the process of that contract, there were several out of scope or additional items encountered that are included in this amendment request.

### TASK 4A – ADDITIONAL CONSTRUCTION SCOPE ITEMS:

This task consists of the additional project efforts that were required due to changes in the field during construction.

AET Testing – AET incurred additional testing costs due to the delays in the drilled pier installation. They had estimated 48 hours of on site inspection time and the actual time required was 150.25 hours. There were also additional costs due to the borings required for the relocated buildings and the construction schedule extension.

○ Subcontract for Design Borings	\$ 6,800.00
○ <u>Amendment for Construction Testing</u>	<u>\$ 22,168.50</u>
○ Total AET SubContract	\$ 28,968.50
○ <u>Total AET Project Costs</u>	<u>\$ 42,003.85</u>
○ Amendment #2 Fee Request	\$ 13,035.35

## ***Revised Project Schedule***

The project schedule has been revised to reflect the change in scope. The construction schedule was extended from an original project closeout of November of 2013 to the spring of 2014 with construction closeout items continuing into fall of 2014.