

## ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Equipment Rental Rates for Snow Removal Operations  
 III. Project/Item(s) Description: Permission to solicit bids for various pieces of equipment (operated) that may be needed for snow removal operations during the 2014/2015 snow season.

IV. BID LETTING DATE: October 14, 2014

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,000.00



VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$50,000			
Fund Name	General			
Department	302			
Line Item	4243			
Fund	101			

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date 8/22/2014  
 DIVISION MANAGER Signature  
 \_\_\_\_\_ Date 8-25-14  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes/	
Cash Flow	<u>8/27/14</u>	<u>JB</u>	<input checked="" type="checkbox"/>	Investment Desk
				Public Works
				Engineering
				Project Manager