

REQUEST FOR PURCHASE

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 2014 Compactor
 II. PROJECT NAME: Landfill Compactor Replacement
 III. Project/Item(s) Description: Replacement of 2004 Landfill Compactor. Current and backup compactors are beyond their useful life. Will continue to utilize the 2009 model as our second compactor. NOTE: purchasing from April 2014 bids received from the City of Watertown, SD.

IV. BID LETTING DATE: Purchase from Watertown, SD bid.

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 544,000.00



VI. BASIS OF PAYMENT	Assessed	<input type="checkbox"/>	Non-Assessed	<input type="checkbox"/>
	Single Payment	<input checked="checked" type="checkbox"/>	Partial Payment	<input type="checkbox"/>

VII. APPROPRIATION DATA

Amount	\$544,000				
Fund Name	Solid Waste Collection				
Department	7102				
Line Item	4360				
Fund	0615				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: _____	Date _____
	Date <u>5-7-2014</u>
DIVISION MANAGER Signature	
	Date <u>5-8-14</u>
DEPARTMENT DIRECTOR Signature	

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		
					Investment Desk
					Public Works
					Engineering Project Manager