

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 13-2122 CIP No. 50965
 II. PROJECT NAME: Knollwood & Haines Intersection Improvements
 III. Project/Item(s) Description: Project will construct a median to prohibit left turn movements onto Haines Avenue from Knollwood Avenue and the Shopko/Wendy's driveway.

IV. BID LETTING DATE: May 27, 2014

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 70,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$70,000				
Fund Name	Streets				
Department	8910				
Line Item	4370				
Fund	505				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 4/16/14
[Signature] Date 4-17-14
 DIVISION MANAGER Signature
[Signature] Date 4-21-14
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy	
	Date	Initial	Yes			
Appropriation	<u>4/22/14</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>		Investment Desk	
Cash Flow					Public Works	
					Engineering	
					Project Manager	