

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Project Name & Number:** Rapid City Soccer Complex  
Project No. 12-1849

**CIP #:** 50792

**Project Description:** Design and engineering services for soccer complex and water main extension.

**Consultant:** FourFront Design, Inc.

**Original Contract Amount:** \$265,481.50

**Original Contract Date:** April 1, 2013

**Original Completion Date:** February 2015

**Addendum No:** 1

**Amendment Description:** Provide construction administration and interpretive services.

**Current Contract Amount:** \$265,481.50

**Current Completion Date:** \_\_\_\_\_

**Change Requested:** \$10,000.00


**New Contract Amount:** \$275,481.50


**New Completion Date:** \_\_\_\_\_


**Funding Source This Request:**


Amount	Dept.	Line Item	Fund	Comments
\$10,000.00	132	4223	107	
\$10,000.00	<b>Total</b>			


### Agreement Review & Approvals

 \_\_\_\_\_ 12-10-13  
Project Manager Date

 \_\_\_\_\_ 12/10/13  
Compliance Specialist Date

 \_\_\_\_\_ 12/13/13  
City Attorney Date

 \_\_\_\_\_ 12-11-13  
Division Manager Date

 \_\_\_\_\_ 12-11-13  
Department Director Date

**ROUTING INSTRUCTIONS**

Route **two** originals of the Agreement for review and signatures.  
Finance Office - Retain one original  
Project Manager - Retain second original for delivery to Consultant  
cc: Public Works  
Engineering  
Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved	
12/11/13		<input checked="" type="checkbox"/>	N
Cash Flow		Y	N

**AMENDMENT NO. 1 TO AGREEMENT**

**Project:** Rapid City Sports Complex

**Background Data:** Original Contract Date: 4/5/13  
Owner: City of Rapid City  
Engineer: FourFront Design, Inc.  
517 7<sup>th</sup> Street  
Rapid City, SD 57701

**Nature of Amendment:** Provide construction administration and interpretive services upon request and under the direction of the City of Rapid Engineering Services Division. Fee shall be hourly using the rates provided in the original agreement. The Change Requested amount is a not-to-exceed amount.

**Current Contract Amount:** \$265,481.50

**Change Requested:** \$ 10,000.00

**New Contract Amount:** \$275,481.50

Owner and Engineer hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

\_\_\_\_\_.

CITY OF RAPID CITY:

ENGINEER:

By: \_\_\_\_\_  
Mayor

By: Dick Galione

Date: \_\_\_\_\_

Date: 11/27/13

ATTEST:

By: \_\_\_\_\_  
Finance Officer

REVIEWED BY:

[Signature]  
Project Manager