Rev 12/21/09

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: CIP No.

II. PROJECT NAME: Water Reclamation Facility Ferric Chloride Bid Request

III. Project/Item(s) Description: Requesting advertising authority for Ferric Chloride bids for the Water Reclamation Facility. Product is used for digester odor control and hydrogen sulfide removal. This is a budgeted request.

IV. BID LETTING DATE:

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 30,000.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment		Partial Payment	x

VII. APPROPRIATION DATA

Amount	$30,000.00				
Fund Name	Water Recl				
Department	~~830~~-7072				
Line Item	4264				
Fund	604				

VIII. (If applicable)

Grant No.:

Funding Source:

Estimated Completion Date:

Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: David Van Cleave Date 12-Aug-13

David Van Cleave Date 12 Aug 13

DIVISION MANAGER Signature

Date 8-19-13

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation	8/20/13	JB	✓		Public Works
Cash Flow					Engineering
					Project Manager

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