

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: June 17, 2013

Project Name & Number: Sweet Creek Trail, Project No. PR12-6102

CIP #:

Project Description: To provide professional services for planning, design, bidding and construction administration.

Consultant: Wyss Associates, Inc

Original
Contract Amount: \$65,000

Original
Contract Date: Dec. 4, 2012

Original
Completion Date: Dec. 1, 2013

Addendum No: 1

Amendment Description: Additional services requested by City. Additional survey work is needed to accommodate trail planning through private property as identified in landowner meetings.

Current Contract Amount: \$65,000.00

Current Completion Date: Dec. 1, 2013

Change Requested: \$7,090.00

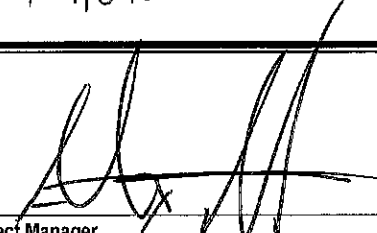
New Contract Amount: \$72,090.00

New Completion Date: Dec. 1, 2013

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$165,000.00	8912	4223	505	Sweet Creek Trail
\$165,000.00				
\$165,000.00				
\$165,000.00				
\$165,000.00	Total			
\$7,090.00				

Agreement Review & Approvals


 Project Manager _____ Date 6/17/13
 Department Director _____ Date _____

City Attorney _____ Date _____

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc:

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved	
6/19/13	OR	(Y)	N
Appropriation			N
Cash Flow			N