Cash Flow

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

ψ <u>2</u> 0,0	PROJECT NO.:	, ,		CIP No.			
F F	PROJECT NAME: Engineering Services Vehicle Purchase Project/Item(s) Description: Purchase a 2013 1/2 ton 4 wheel drive ext. cab pickup. This pickup will replace a 1992 Ford Pickup. This vehicle replacement was included in the 2013 budget.						
	Purchase from Mckie Ford in the amount of \$23,146. Match State Bid Contract						
IV.	BID LETTING DATE:						
V.	ESTIMATED COST OF PROJECT/ITEM(S) \$ 23,146.00						
VI.	BASIS OF PAYMENT Assessed Single Payment X				Non-Assessed Partial Payment		
VII.	APPROPRIATION DATA						
	Amount	\$23,146					
	Fund Name	PW Admin		:		·	
	Department	108					
	Line Item	4360					
	Fund	101					
VIII.	. (If applicable) Grant No.: Funding Source: Estimated Completion Date: Estimated Grant Receipt Date:						
IX.	DEPARTMENT/DIVISION:						
	Project Manager:	Dale Tech			Date	5-7-13	
	full lills				Date	5-7-13	
	DIVISION MANAGER Signature The Control of the Cont				Date	5-7-13	
(proved	Carbon Copy		
FINA	ANCE OFFICE USE ON	Yes	proveu	Investment Desk			
Appropriation 5/8		113 21X	V		Public Wo	rks	

Engineering

Project Manager