

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT ID NO.: _____
 II. PROJECT NAME: 2013 Custodial Services
 III. Project/Item(s) Description: Custodial Services in various parks facilities, including restroom facilities and picnic shelters.
 IV. BID LETTING DATE: March 20, 2013
 V. (If applicable) Grant No.: n/a
 Funding Source: General Fund
 Estimated Completion Date: 10/31/2013
 Estimated Grant Receipt Date: n/a
 VI. ESTIMATED COST OF PROJECT/ITEM(S) \$75,000

VII. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

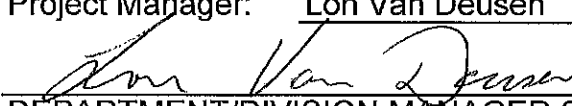

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
as invoiced	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund ~~607~~ 0101
 Department ~~Parks and Recreation~~ 0607
 Line Item 4225

X. DEPARTMENT/DIVISION:

Project Manager: Lon Van Deusen Date 2/15/13
 Date 2/15/13
 DEPARTMENT/DIVISION MANAGER Signature
 Date 2-15-13
 PARKS & RECREATION DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Copy
	Date	Initial	Yes	No
Appropriation Cash Flow	<u>2/15/13</u>	<u>LD</u>	<input checked="" type="checkbox"/>	