

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 13-2057
 II. PROJECT NAME: Citizen Campus
 III. Project/Item(s) Description: Construction of citizen campus at the Solid Waste facility

IV. BID LETTING DATE: January 2013

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 4,000,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$2,000,000	2,000,000			
Fund Name	Solid Waste Disposal	Solid Waste MRF			
Department	7102	7103			
Line Item	4320	4320			
Fund	615	616			

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: _____ Date _____
 _____ Date _____
 DIVISION MANAGER Signature
 _____ Date _____
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy	
	Date	Initial	Yes		
Appropriation Cash Flow					Investment Desk
					Public Works
					Engineering
					Project Manager