

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT ID NO.: _____
 II. PROJECT NAME: Aerial Lift Truck
 III. Project/Item(s) Description: For Parks Division

IV. BID LETTING DATE: December 21, 2012
 V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ \$110,000

VII. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment


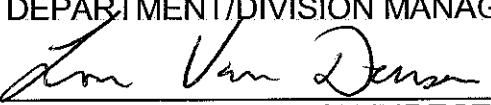
VIII. DISBURSEMENT SCHEDULE


Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
as invoiced	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$ <u>110,000.</u>	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 101
 Department 607
 Line Item 4360

X. DEPARTMENT/DIVISION:

Project Manager: Lon Van Deusen Date 11/15/2012

 DEPARTMENT/DIVISION MANAGER Signature Date 11/15/2012

 PARKS & RECREATION DIRECTOR Signature Date 11/15/2012

FINANCE OFFICE USE ONLY		Approved		Copy
Date	Initial	Yes	No	
<u>11/15/12</u>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk
				Public Works
				Engineering
				Project Manager