

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Street Light Maintenance Contract
 III. Project/Item(s) Description: Annual City of Rapid City Street Light Maintenance Contract

IV. BID LETTING DATE: November 27, 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$37,000.00	\$13,000.00			
Fund Name	<i>General Streets Fund</i>	<i>General Streets Fund</i>			
Department	304	304			
Line Item	4223	4225			
Fund	101	101			

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: *John Less* (JOHN LESS) Date 22 October 2012
 DIVISION MANAGER Signature *Will Tom* Date 10-22-12
 DEPARTMENT DIRECTOR Signature *Tom Watt* Date 10-24-12

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk
	<u>10/25/12</u>	<u>JL</u>	<input checked="" type="checkbox"/>		Public Works
					Engineering
					Project Manager