

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Ice Sanding Material
 III. Project/Item(s) Description: Sand material for winter use on City streets

IV. BID LETTING DATE: September 25, 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 100,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$ 75,000				
Fund Name	Snow Removal General Fund				
Department	302				
Line Item	4264				
Fund	101				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Amber Sitts Date 8/21/2012
Don Brumbaugh Date 8/21/2012
 DIVISION MANAGER Signature
Ferry Wolfhoff Date 8/21/12
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	<u>8/21/12</u>	<u>DS</u>	<input checked="" type="checkbox"/>		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager