

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Snow Removal Operations for City Parking Lots and Ramp
 III. Project/Item(s) Description: Permission to solicit bids for snow removal for the City owned parking lots and parking ramp.

IV. BID LETTING DATE: October 9, 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 30,000.00

VI. BASIS OF PAYMENT Assessed ☐
 Single Payment ☐

Non-Assessed ☐
 Partial Payment ☐

VII. APPROPRIATION DATA

Amount	\$30,000				
Fund Name	PL&A				
Department	870				
Line Item	4225				
Fund	610				

VIII. (If applicable)

Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Amber Sitts Date 8/21/2012

Rich Sagen Date 8/21/2012

DIVISION MANAGER Signature

[Signature] Date 8-21-12
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk
	<u>8/21/12</u>	<u>AS</u>	<input checked="" type="checkbox"/>		Public Works
					Engineering
					Project Manager