

**ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Equipment Rental Rates for Snow Removal Operations  
 III. Project/Item(s) Description: Permission to solicit bids for various pieces of equipment  
(operated) that may be needed for snow removal operations during the 2012/2013 snow  
season.

IV. BID LETTING DATE: October 9, 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,000.00

VI. BASIS OF PAYMENT Assessed ☐ Non-Assessed ☐  
 Single Payment ☐ Partial Payment ☐

## VII. APPROPRIATION DATA

Amount	\$50,000				
Fund Name	General				
Department	302				
Line Item	4243				
Fund	101				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

## IX. DEPARTMENT/DIVISION:

Project Manager: Amber Sitts Date 8/21/2012

Don Brumbaugh Date 8/21/2012

DIVISION MANAGER Signature

Terry W. [Signature] Date 8/21/12  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk
	8/21/12	JD	✓		Public Works
					Engineering
					Project Manager