REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

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١.	PROJECT NO.: CIP N							
II.	PROJECT NAME: WRF Facility Purchase of a 3/4 ton pickup from McKie Ford.							
III.	Project/Item(s) Description: Purchase is a match to state bid #16220 awarded to Lamb Motors.							<u>S.</u>
	McKie Ford has agreed to match the bid and delivery price for a total of \$22,907.00 Purchase is a replacement for unit # 802. Unit is 11 years old with electrical mechanical problems.							
	Unit will be placed on surplus once the new vehicle arrives.							
IV.	BID LETTING DATE:							
V.	ESTIMATED CO	ST OF PRO	ECT/ITEM(S) \$	22,907.00			
	N. Assessed							\neg
VI.	BASIS OF PAYM	ASIS OF PAYMENT Assessed Single Payment X			Non-Assessed Partial Payment			
		Single	Payment			Partial Paymer	IL	
VII.	APPROPRIATIO	ON DATA						
	Amount			<u> </u>				
		\$ 22	2,907.00					
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VIII.	(If applicable)	Grant No	Grant No.:					
Funding Source:								
	Estimated Completion Date:							
Estimated Grant Receipt Date:								
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IX.	DEPARTMENT/	DIVISION:	1 1	() 1	1			
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	Project Manager:					Date		
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	DIVISION MANAGER Signature					Date		
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						Date		
	DEPARTMENT	DIRECTOR	Signature		· · · · · · · · · · · · · · · · · · ·			
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