

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: March 1, 2012

Project Name & Number: St. Patrick St. Siphon Odor Control Facility
Project No. SS09-1825

CIP #: 50774

Project Description: Provide additional professional engineering services for Contract Construction Administration.

Consultant: HDR Engineering, Inc

Original
Contract Amount: 78,076.00

Original
Contract Date: June 8, 2010

Original
Completion Date: June 30, 2011

Addendum No: 1

Amendment Description: Additional construction administration because of a delay in contract by contractor.


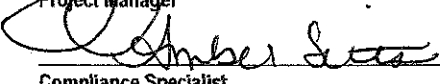
Current Contract Amount: \$78,076.00
Change Requested: \$3,400.00
New Contract Amount: \$81,476.00

Current Completion Date: June 30, 2011
New Completion Date: August 12, 2011

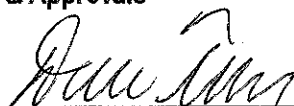
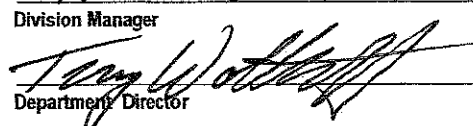
Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$3,400.00	833	4223	604	
\$3,400.00	Total			

Agreement Review & Approvals

 3/1/12
Project Manager Date
 3/1/12
Compliance Specialist Date

City Attorney Date

 3-2-12
Division Manager Date
 3-6-12
Department Director Date

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
		Y N
		Y N

AMENDMENT NO. 1 TO AGREEMENT

Project: St. Patrick St. Siphon Odor Control Facility
Project No. SS09-1825 / CIP No. 50774

Background Data: Effective Date of Agreement: June 8, 2010
Owner: City of Rapid City
Engineer: HDR Engineering, Inc.

Nature of Amendment: Additional contract administration for delays in completion date by contractor.

Current Contract Amount: \$78,076.00

Change Requested: \$3,400.00

New Contract Amount: \$81,476.00

Owner and Engineer hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is: 6/10/11.

CITY OF RAPID CITY:

ENGINEER:

By: _____
Mayor

By: _____
HDR Engineering, Inc.

Date Signed: _____

Date Signed: _____

ATTEST:

By: _____
Finance Officer

Date Signed: _____

REVIEWED BY:

 3/1/12
Klare Schroeder, Project Manager



February 29th, 2012

Mr. Gale Schipke
Construction Management Engineer
City of Rapid City
300 Sixth Street
Rapid City, SD 57701

RE: Revision #2 to Amendment to St Patrick Street Siphon Odor Control Facility
Project No. SS09-1825, CIP 50774

Dear Mr. Schipke:

HDR has greatly enjoyed the opportunity to work on the St Patrick Street Siphon Odor Control Facility project. We were pleased to work closely with you and your staff to provide design and construction administration services.

Unfortunately, as we discussed in our July 18th, 2011 and September 27th meetings, July 25th phone call, and meeting this morning, due to major delays in obtaining an electrical easement and delivery of the filter equipment control panel, the City extended the project deadlines and construction schedule for RCS by several months and assessed 13 days of liquidated damages for a late completion.

Original Project Completion Date	May 13 th	
Time Extension for Electrical Easement Issues	July 8 th	8 weeks
Time Extension Requested for Control Panel Issues	July 26 th	3 weeks
Actual Substantial Completion	August 12 th	

As quoted below from our original project scope proposal, the estimated HDR man-hours were made based on this construction schedule and the expected time per week to coordinate construction activities on a partial basis to meet the City's expectations.

TASK 4 – EXPANDED CONSTRUCTION SERVICES:

This task consists of all services necessary for the administration of the Expanded Construction Services of the project construction stage, and may include the following itemized services.

Provide daily on-site observation to assure that the methods and materials used by the contractor meet the intent of the plans and specifications. In general, HDR is estimating approximately 16 hours on-site per week for the duration of the construction project.

For buried installations such as for sewer and water mains the Consultant shall be on site all of the time the Contractor is installing these buried installations.

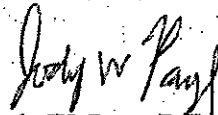
The additional electrical easement/landowner coordination and HDR's efforts to resolve the filter equipment control panel issue are the two specific out of scope items encountered by HDR on the project. These items have required both additional time to resolve them and delays in the construction schedule which results in additional inspection duties, weekly meetings, etc. We had considered these items minor and were attempting to adjust our project efforts/hours to keep costs within our original contract amount. However, with construction completion being delayed further, and due to the resulting additional efforts required by HDR for these extensions, we are requesting your consideration for an Amendment to our Professional Engineering Services contract for the project. Based on the following summary of manhours for our additional costs to date, HDR is requesting an additional **\$3,400** to compensate us for our additional efforts on this project.


HDR Hours for Extensions and Project Time beyond Substantial Completion Date

Jody Page – Project Manager	9 hours	\$ 1037.70
Al Erickson – Sr Wastewater Engineer	1 hour	\$ 141.28
Chris Robinson – Project Inspector	24 hours	\$ 2172.00
<u>Direct Costs and Project Expenses</u>		<u>\$ 49.02</u>
	Subtotal	\$ 3,400.00

As I have previously discussed with you, it is certainly not my intent to request additional fee for annoying minor project extras, and I rarely find myself in this situation, so I hope that you understand the additional efforts that have been expended by HDR to create a successful project. We appreciate the opportunity to discuss these additional efforts with you earlier today. As agreed please process this Amendment; a final invoice for our services is attached.

Very truly yours,
HDR ENGINEERING, INC.

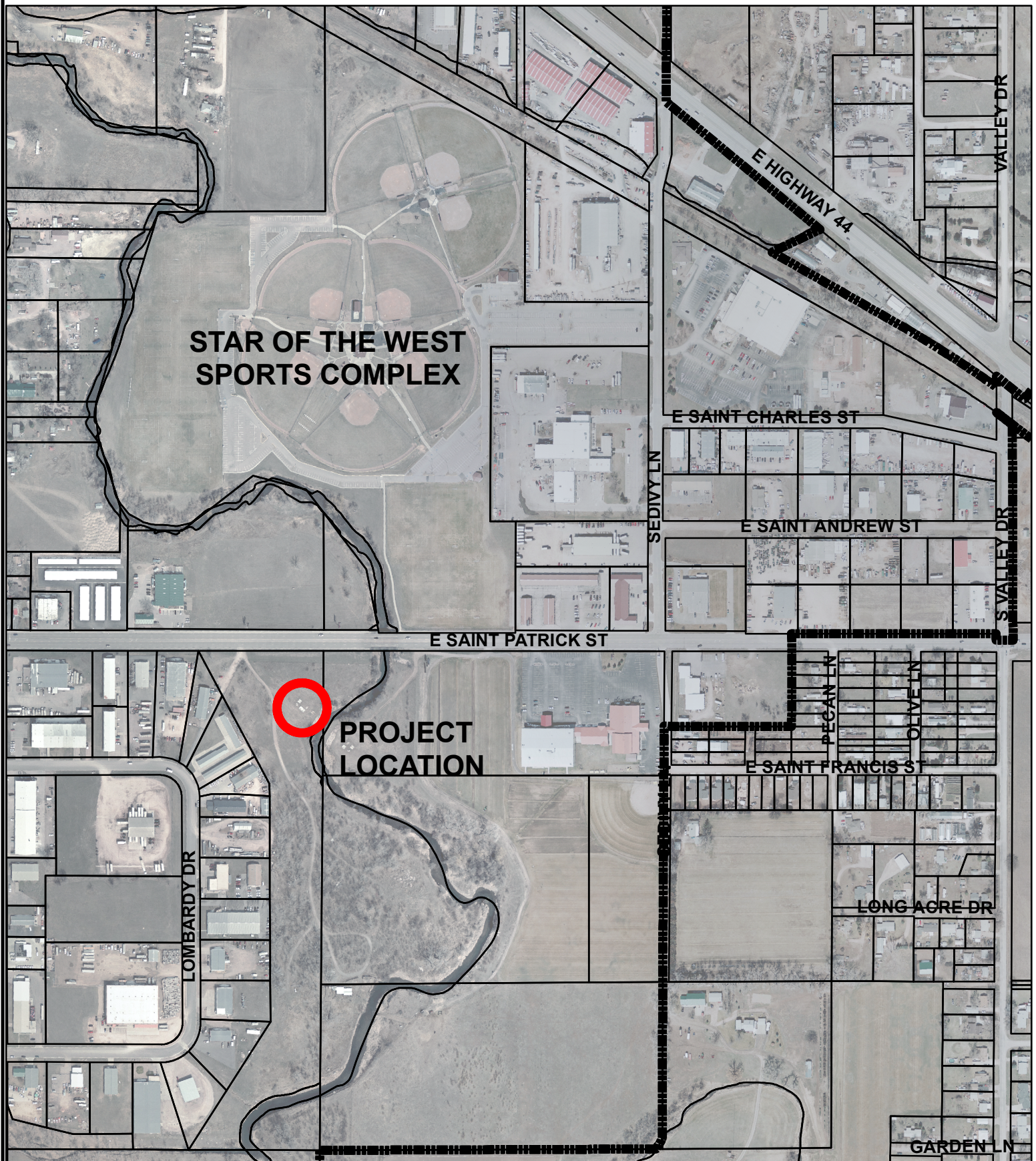

Jody W. Page, P.E.
Project Manager


William W. Brinker, PE
Senior Vice President

CC Klare Schroeder, Keith Johnson - RC

EXHIBIT "A"

SCALE 1" = 500'



**SAINT PATRICK STREET SIPHON
ODOR CONTROL FACILITY
PROJECT NO. SS09-1825 CIP # 50774**