

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 12-1993 CIP No. 50894
 II. PROJECT NAME: CSAC West Steps ADA Ramp Improvements
 III. Project/Item(s) Description: Remove and Replace Existing Concrete Steps, Remove & Replace Concrete Approach Sidewalk, and to Install a New ADA Compliant Handicap Ramp.

IV. BID LETTING DATE: March 13, 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 20,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount					
\$12,000	8,000				
Fund Name	Government Bldgs	RCAS			
Department	8915	8915			
Line Item	4320	4320			
Fund	0505	0505			

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: 1-May-12
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: *Rodol Gomez* Date 1/20/2012
 DIVISION MANAGER Signature *[Signature]* Date 1-20-12
 DEPARTMENT DIRECTOR Signature *[Signature]* Date 1-23-12

FINANCE OFFICE USE ONLY			Approved		Carbon Copy	
	Date	Initial	Yes			
Appropriation	<u>1/25/12</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>			Investment Desk
Cash Flow						Public Works
						Engineering
						Project Manager