

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: WRF11-1928 CIP No. 50855
 II. PROJECT NAME: WRF Pretreatment Improvements-Screening Equipment Procurement
 III. Project/Item(s) Description: Purchase pretreatment screening equipment for the Water Reclamation Facility. Equipment will be bid with an alternate for 316 stainless steel materials of construction. Equipment will be installed by construction contractor under a separate contract.

IV. BID LETTING DATE: November 1, 2011

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 469,800.00

VI. BASIS OF PAYMENT	Assessed <input type="checkbox"/>	Non-Assessed <input checked="" type="checkbox"/>
	Single Payment <input type="checkbox"/>	Partial Payment <input checked="" type="checkbox"/>

VII. APPROPRIATION DATA

Amount	\$469,800.00				
Fund Name	Water Reclamation				
Department	833				
Line Item	4380				
Fund	604				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION: _____

Project Manager: [Signature] Date Sept. 20, 2011
 DIVISION MANAGER Signature: [Signature] Date 9-21-11
 DEPARTMENT DIRECTOR Signature: [Signature] Date 9-21-11

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation Cash Flow				Investment Desk
				Public Works
				Engineering
				Project Manager

**WATER RECLAMATION FACILITY PRETREATMENT IMPROVEMENTS
SCREENING EQUIPMENT PROCUREMENT
PROJECT NO. WRF11-1928**

PW092711-10

CIP # 50855

