

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Snow Removal Operations for City Parking Lots and Ramp
 III. Project/Item(s) Description: Permission to solicit bids for snow removal for the City owned parking lots and parking ramp.

IV. BID LETTING DATE: October 11, 2011

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 30,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$30,000				
Fund Name	PL&A				
Department	870				
Line Item	4225				
Fund	610				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Amber Sitts *AS* Date 9/1/2011
Rich Sagen Date 9/1/2011
 DIVISION MANAGER Signature
[Signature] Date 9-7-11
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	<u>9/7/11</u>	<u>AS</u>	<input checked="" type="checkbox"/>		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager