

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Ready Mixed Concrete  
 III. Project/Item(s) Description: Ready Mixed Concrete for Various City Departments

IV. BID LETTING DATE: First Quarter 2011

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 63,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$63,000.00				
Fund Name	Various				
Department	Various				
Line Item					
Fund					

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: Toni Broom *TB* Date 1/14/2011

DIVISION MANAGER Signature *[Signature]* Date 1-14-11  
 DEPARTMENT DIRECTOR Signature \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	<u>1/14/11</u>	<i>TB</i>	✓		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager