

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Water Treatment Coagulant  
 III. Project/Item(s) Description: Liquid Polymer Additive for Water Treatment Plant

IV. BID LETTING DATE: First Quarter 2011

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,000.00


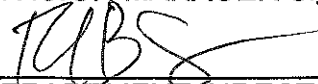
VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment


VII. APPROPRIATION DATA

Amount	\$ 50,000.00				
Fund Name	Water				
Department	7011				
Line Item	4264				
Fund	602				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: Toni Broom  Date 1/14/2011  
John Wagner Date 1/14/2011  
 DIVISION MANAGER Signature  
  
 DEPARTMENT DIRECTOR Signature Date 1-14-11

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes	Investment Desk
Cash Flow	1/14/11		✓	Public Works
				Engineering
				Project Manager