

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: New Current Year Model 3/4 Ton 4X4 Pickup.
 III. Project/Item(s) Description: Replaces 2001 Dodge 3/4 T pickup with 122,000 miles (W324).

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 23,000.00

VI. BASIS OF PAYMENT Assessed ☐ Non-Assessed ☐
 Single Payment ☐ Partial Payment ☐

VII. APPROPRIATION DATA

Amount	23,000				
Fund Name	Water				
Department	7014				
Line Item	4360				
Fund	602				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: John Wagner Date 10/20/2010

DIVISION MANAGER Signature

Date _____

DEPARTMENT DIRECTOR Signature

Date 10-20-10

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk
	<u>10/20/10</u>	<u>[Signature]</u>	<input checked="" type="checkbox"/>		Public Works
					Engineering
					Project Manager