

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Limestone Gravel  
 III. Project/Item(s) Description: Limestone Gravel for Various City Departments

IV. BID LETTING DATE: First Quarter 2010

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 75,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$75,000.00				
Fund Name	Various				
Department	Various				
Line Item					
Fund					

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: Toni Broom *TB* Date 1/19/2010

DIVISION MANAGER Signature *R.B.G.* Date 1-19-10  
 DEPARTMENT DIRECTOR Signature \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation	Date	Initial	Yes		
Cash Flow	<u>1/20/10</u>	<u>TB</u>	<input checked="" type="checkbox"/>		Investment Desk
					Public Works
					Engineering
					Project Manager