

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: 2010 Street Division Sander Spreader Truck  
 III. Project/Item(s) Description: 1 Each: Large Sander Spreader Truck w/ Plow

IV. BID LETTING DATE: 1<sup>st</sup> Quarter of 2010

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 230,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$230,000.00				
Fund Name	Streets Snow Removal				
Department	302				
Line Item	4360				
Fund	101				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: Toni Broom *TB* Date 12/15/09  
Don Brumbaugh Date 12/15/09  
 DIVISION MANAGER Signature  
*[Signature]* Date 12-21-09  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	<u>12/22/09</u>	<i>TB</i>	<input checked="" type="checkbox"/>		Investment Desk Public Works Engineering Project Manager
Cash Flow					