

ADVERTISING AUTHORITY

PW022409-24

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: _____

III. Project/Item(s) Description: Sweeper Broom Refills

IV. BID LETTING DATE: March 2009

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: Budget 401 Street Cleaning
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 30,000

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment		Partial Payment	X

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
Various	\$30,000	\$	\$	\$	\$
Throughout	\$	\$	\$	\$	\$
The Year	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$30,000	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	0101			
Department	0401			
Line Item	4253			

X. DEPARTMENT/DIVISION: _____

Project Manager: Toni Broom Date February 17, 2009

Date 2-17-09
 DEPARTMENT/DIVISION MANAGER Signature

Date 2-17-09
 PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering Project Manager
		<u>2/18/09</u>	<u>TB</u>	<input checked="" type="checkbox"/>	