



CITY OF RAPID CITY

Public Works Department

Solid Waste Division

300 Sixth Street

Rapid City, SD 57701-2724

Telephone: (605) 394-4197 FAX: (605) 394-6843

Website: rcgov.org

Memorandum

To: Robert Ellis, Director Public Works

CC: John Leahy, Landfill Supervisor
2009 Environmental Monitoring Contract File
Toni Broom, Administrative Secretary, Public Works Administration
Public Works File 2009

From: Jerry Wright, Superintendent Solid Waste

Date: 01/19/09

Re: 2009 Environmental Monitoring Contract

Please find attached the renewal of the American Engineering and Testing, INC. (AET) environmental monitoring contract for budget year 2009. In 2006 a request for proposals was distributed for a firm to provide the City with environmental testing services for a five year span renewable on an annual basis. AET was selected through a consultant interview and selection process on January 25, 2007. The intent of the five year renewal is to obtain, from one firm and laboratory, a five year series of testing data. This is essential in keeping consistency in the data collected so that monitored trends can be detected. The total contract amount for 2009 is **\$45,484.28**. This is an increase over last year's contract which was **\$ 45,088.84**. The price increase was due to the addition of Ni, Selanate, and Selanite to surface water discharge monitoring as required by the South Dakota Department of Environment and Natural Resources (SD DENR) as well as increased laboratory testing fees.

Please place this item on the Public Works agenda on January 27, 2009 and on the City Council agenda on February 2, 2009.

COPY

(File Name)

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date:

Project Name & Number: 2009 Environmental Monitoring Contract Landfill MRF

CIP #:

Project Description: 2009 Environmental monitoring contract for landfill and MRF. One year contract renewable for (2) additional years. Contract includes monitoring of ground water, waste water, compost, methane, soils, and similar environmental monitoring required under the City's solid waste permit.

Consultant: American Engineering and Testing Inc.

Original Contract Amount: \$ 45,484.28

Original Contract Date: January 16, 2009

Original Completion Date: Dec. 31, 2009

Amendment Number:

Amendment Description:

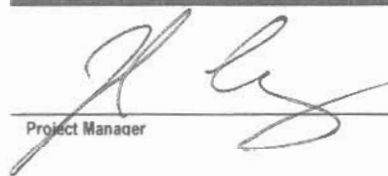
Current Contract Amount: _____
Change Requested: _____
New Contract Amount: _____ \$0.00

Current Completion Date: _____
New Completion Date: _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$45,484.28	7102	4223	\$50,000 budgeted for this contract in 2009
\$45,484.28	Total		

Agreement Review & Approvals



 Project Manager

1/16/09

 Date

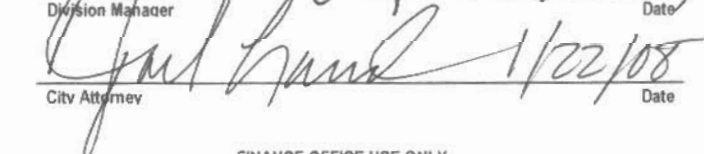


 Division Manager

19 Jan 2009

 Date

 Department Director



 City Attorney

1/22/08

 Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N