

## ADVERTISING AUTHORITY      2009

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Skid steer loaders for Material Recovery Facility  
 III. Project/Item(s) Description: Purchase two (2) new skid steer loaders for Material Recovery Facility operations.

IV. BID LETTING DATE: March 2, 2009

V. ESTIMATED COST OF PROJECT/ITEM(S)      \$ 80,000.00

VI. BASIS OF PAYMENT    Assessed          Non-Assessed      
    Single Payment          Partial Payment   

VII. APPROPRIATION DATA

Amount	<b>\$80,000</b>				
Fund	<b>616</b>				
Department	<b>7103</b>				
Line Item	<b>4360</b>				

VIII. (If applicable)    Grant No.: \_\_\_\_\_  
    Funding Source: \_\_\_\_\_  
    Estimated Completion Date: \_\_\_\_\_  
    Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

*[Signature]* \_\_\_\_\_ Date \_\_\_\_\_  
 Project Manager Signature

*[Signature]* \_\_\_\_\_ Date January 6, 2009  
 Division Manager Signature

*[Signature]* \_\_\_\_\_ Date 1-9-09  
 Department Director Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering Project Manager
		<u>1/2/09</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	