

## ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

- I. PROJECT ID NO.: \_\_\_\_\_
- II. PROJECT NAME: UTILITY CUT PORTLAND CEMENT (Concrete) REPLACEMENT
- III. Project/Item(s) Description: \_\_\_\_\_
- IV. BID LETTING DATE: February, 2009
- V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: 602 - 7012 / 604 - 7071  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$ 82,500
VII. BASIS OF PAYMENT	Assessed <input type="checkbox"/> Non-Assessed <input type="checkbox"/>
	Single Payment <input type="checkbox"/> Partial Payment <input type="checkbox"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$ 80,000</b>	<b>\$ 2,500</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	602	604			
Department	7012	7071			
Line Item	4254	4225			

X. DEPARTMENT/DIVISION: \_\_\_\_\_

Project Manager: John Wagner Date 1-21-09  
John Wagner Date 1-21-09  
 DEPARTMENT/DIVISION MANAGER Signature  
[Signature] Date 1-21-09  
 PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	<u>1/21/09</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk Public Works Engineering Project Manager