

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.: _____
- II. PROJECT NAME: Class BK Truck Utility 4x4 Four door
- III. Project/Item(s) Description: purchase vehicle off SD State Contract #15272 One (1) 2008 Dodge Durango, Item #14 Wegner Auto, Pierre SD
- IV. BID LETTING DATE: _____
- V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

- VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 25,535 Including Delivery
- VII. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single		Partial	
Payment		Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 0101 _____

Department 0607 _____

Line Item 4360 _____

X. DEPARTMENT/DIVISION:

Project Manager: Lon Van Deusen Date 11/5/07

DEPARTMENT/DIVISION MANAGER Signature _____ Date 11/6/07

PARKS AND RECREATION DIRECTOR Signature _____ Date 11-6-07

FINANCE OFFICE USE ONLY	Approved				Carbon Copy
	Date	Initial	Yes	No	
Appropriation	<u>11/6/07</u>	<u>LD</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk Public Works
Cash Flow	—	—	<input type="checkbox"/>	<input type="checkbox"/>	Engineering Project Manager