

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: Permission to purchase from State Contract, Item #7, Contract # 14994 with Lamb Chevrolet, Pierre, SD: (1) Chevrolet Impala, 4 door sedan (Replacement for).

Permission to purchase (2) 2008 Ford ½ Ton 4 x 4 Extended Cab Short Box Pickups from McKie Ford of Rapid City at the State Contract price , for Item #39, Contract # 14995.

III. Project/Item(s) Description: Purchase (1) Chevrolet Impala, and (2) ½ Ton 4 x 4 Pickups.

IV. BID LETTING DATE: March 27, 2007

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 55,465

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment	X	Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
March, 2007	\$ 15,483	\$	\$	\$	\$
	\$ 39,982	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$ 55,465	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	101				
Department	108				
Line Item	4360				

X. DEPARTMENT/DIVISION: _____

Project Manager: _____ Date _____

_____ Date _____

DEPARTMENT/DIVISION MANAGER Signature _____

_____ Date _____

PUBLIC WORKS DIRECTOR Signatures _____

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow					Investment Desk Public Works Engineering Project Manager