

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: September 26, 2006

Project Name & Number: WRF Digester Repair and Improvement Project – Phase I
WRF06-1549

CIP #: 50581

Project Description: Phase I will consist of evaluation of the current biosolids management system at the WRF with special emphasis on the original facility. This evaluation will determine if the biosolids management at the facility should be revised or if the City should continue to use anaerobic digestion and simply replace the roofs on the digesters. Phase II for development of specifications, drawings and construction phase services will be handled under a separate contract.

Consultant:

Burns & McDonnell Engineering Company, Inc.

Original Contract Amount: \$39,968.00

Original Contract Date: Sept. 20, 2006

Original Completion Date: January 12, 2006

Amendment Number:

Amendment Description:

Current Contract Amount: _____
Change Requested: _____
New Contract Amount: _____ \$0.00

Current Completion Date: _____
New Completion Date: _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$39,968.00	833	4380	
\$39,968.00	Total		

Agreement Review & Approvals

Project Manager	Date	Division Manager	Date
Department Director	Date	City Attorney	Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N