

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: September 26, 2006

Project Name & Number: Utility Billing System Software
PW06-1593

CIP #: 50658

Project Description: Supply of software, software implementation, initial support and maintenance fee, and direct expenses for new Utility Billing System Software.

Consultant: Advanced Utility Systems Corporation

Original Contract Amount: \$322,500.00	Original Contract Date: October 2, 2006	Original Completion Date: March 1, 2007
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Amendment Number:

Amendment Description:

Current Contract Amount: _____	Current Completion Date: _____
Change Requested: _____	
New Contract Amount: _____ \$0.00	New Completion Date: _____

Funding Source This Request:

\$107,500.00	602-7014	4295	Water
\$107,500.00	604-7072	4295	Water Reclamation
\$35,833.00	612-7101	4295	Solid Waste
\$26,712.00	615-7102	4295	Solid Waste
\$44,955.00	616-7103	4295	Solid Waste
\$322,500.00	Total		

Agreement Review & Approvals

Project Manager _____	Date _____	Division Manager _____	Date _____
Department Director _____	Date _____	City Attorney _____	Date _____

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N