

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: March 7, 2006

**Project Name & Number:** Utility System Master Plan – Phase II  
Project Number PW05-1447

**CIP #:** 50617

**Project Description:** Development of a Utility (Water and Sewer) System Master Plan to assist in short and long term utility planning. The project will include, but not be limited to, development of water and sewer geodatabases, water and sewer modeling programs, a maintenance management system, water and sewer forecasting and planning and a Capital Improvement Plan.

**Consultant:** Burns & McDonnell Engineering Co, Inc.

**Original Contract Amount:** \$1,555,714.00

**Original Contract Date:** March 6, 2007

**Original Completion Date:** 500 Days from Notice to Proceed

**Amendment Number:**

**Amendment Description:**

**Current Contract Amount:** \_\_\_\_\_  
**Change Requested:** \_\_\_\_\_  
**New Contract Amount:** \_\_\_\_\_ **\$0.00**

**Current Completion Date:** \_\_\_\_\_  
**New Completion Date:** \_\_\_\_\_

**Funding Source This Request:**

Amount	Dept.	Line Item	Comments
\$188,928.50	833	4223	
\$188,928.50	834	4223	
\$188,928.50	933	4223	
\$188,928.50	934	4223	
\$800,000.00	933	4223	Federal Grant <i>see attached</i>
\$1,555,714.00	<b>Total</b>		

### Agreement Review & Approvals

*[Signature]* \_\_\_\_\_  
Project Manager Date *3/7/06*

*[Signature]* \_\_\_\_\_  
Department Director Date *3/8/06*

\_\_\_\_\_  
Division Manager Date

*[Signature]* \_\_\_\_\_ *3-8-06*  
City Attorney Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
Finance Office - Retain one original  
Project Manager - Retain second original for delivery to Consultant  
cc: Public Works  
Engineering  
Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
<i>3/8/06</i>	<i>[initials]</i>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
<b>Cash Flow</b>		<input checked="" type="checkbox"/> Y <input type="checkbox"/> N