

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: SS03-1292 E. Eglin Lift Station & Force Main

Project Description: Preliminary design report to provide alternatives and recommendations for providing sanitary sewer service to the southeast quadrant of the I-90 / Elk Vale intersection area, including the Heartland Business Park. Study will be followed with an amendment for final design plans, currently anticipated to include a sewage lift station and force main.

Consultant: Kadrmaz, Lee & Jackson, Inc.

Original Contract Amount: \$29,668.00

Original Completion Date: June 30, 2003 (Study Phase)

Amendment Number: No. 3

Amendment Description: Original Contract was for Preliminary Design Report only. Study evaluated lift stations and alternate force main routes as well as gravity route options. A gravity route is available and major landowners have indicated a receptiveness to proposal. Amendment No. 1 is for final design of the gravity route. Amendment No. 2 is for additional survey work and design to re-align the sewer plans to match with current easement agreements adjacent to the Heartland Retail Center Development. Amendment No. 3 is for construction observation services. Construction is currently anticipated Winter 2004.

Current Contract Amount: \$59,205.00

Current Completion Date: June 30, 2003 (Study)

Change Requested: \$21,423.00


New Contract Amount: \$80,628.00

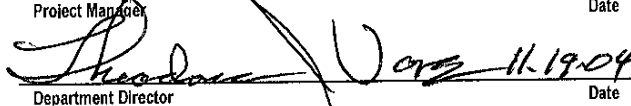
New Completion Date: May 15, 2004

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$21,423.00	833	4223	Sewer Improvements - Professional Services
\$21,423.00	Total		

Agreement Review & Approvals


 Project Manager _____ Date 11-18-04


 Department Director _____ Date 11-19-04

 Division Manager _____ Date _____

 City Attorney _____ Date _____

ROUTING INSTRUCTIONS

- Route two originals of the Agreement for review and signatures.
- Finance Office - Retain one original
- Project Manager - Retain second original for delivery to Consultant
- cc: Public Works
- Engineering
- Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
Appropriation		Y N
Cash Flow		Y N