

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**October 7, 2004**

**Project Name & Number:** Engineering Services for Supplemental Tap Fee determinations and Miscellaneous Services, Project No.: SSW04 - 1429      **CIP #:** 50571      **Project #:** 1429

**Project Description:** Engineering Services to determine supplemental tap fee costs and boundary areas and act as the City agent to manage two City water modeling studies that have not yet been completed.

**Consultant:** Banner Associates

**Original Contract Amount:** \$22,590      **Original Completion Date:** 5/01/05 (see contract)

**Amendment Number:**

**Amendment Description:**

<b>Current Contract Amount:</b>	\$22,590.00	<b>Current Completion Date:</b>	May 1, 2005
<b>Change Requested:</b>			
<b>New Contract Amount:</b>	\$22,590.00	<b>New Completion Date:</b>	

**Funding Source This Request:**

Amount	Dept.	Line Item	Comments
\$9,262.00	108	4223	Project Management Services for Engineering Division
\$8,810.00	933	4223	Engineering Services for Water Enterprise Fund
\$4,518.00	833	4223	Engineering Services for Sewer Enterprise Fund
<b>\$22,590.00</b>	<b>Total</b>		

### Agreement Review & Approvals

Project Manager	Date	Division Manager	Date
Department Director	Date	City Attorney	Date

**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N