

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: August 3, 2004

Project Name & Number: Catron Blvd. Sanitary Sewer Extension, Hwy 79 to 5th St. Proj. SS01-1052 **CIP #:** 50212

Project Description: Extension of a proposed 18 inch sewer main north of Hwy 79 from the National Guard Facility to proposed extension of 5th Street. Engineering Services includes evaluation of flow routing to the Rearage Road east of 5th Street and trunk and collector sewer options, including evaluation of slope, size and locations. Roadway designs for rearage road and Catron Blvd. are not included in the scope of work. Consultant will closely coordinate with DOT and Developer as necessary to meet the scheduled completion dates. Construction is currently scheduled for summer of '04.

Consultant: CETEC Engineering

Original Contract Amount: \$38,713.75 **Original Completion Date:** 4/12/04

Amendment Number: One


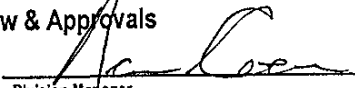

Amendment Description: Consultant to perform Construction Services for the above project.

Current Contract Amount: <u>38,713.75</u>	Current Completion Date: <u>April 12, 2004</u>
Change Requested: <u>\$8,310.00</u>	
New Contract Amount: <u>\$47,023.75</u>	New Completion Date: <u>October 4, 2004</u>

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$8,310.00	833	4223	Sewer Enterprise Fund
\$8,310.00	Total		

Agreement Review & Approvals

 _____ Project Manager <u>8/3/04</u> Date	 _____ Division Manager <u>8/4/04</u> Date
 _____ Department Director <u>8/3/04</u> Date	_____ City Attorney _____ Date

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved	
<u>8/4/2004</u>	<u>[Signature]</u>	<u>Y</u>	N
Appropriation		<u>Y</u>	N
Cash Flow		<u>Y</u>	N

**AMENDMENT No. 1
TO
ENGINEERING SERVICES AGREEMENT**

PROJECT: Catron Boulevard Sanitary Sewer Extension
Highway 79 To 5th Street
City of Rapid City Project No. SS01-1052

OWNER: City of Rapid City
Engineering Division
300 6th Street
Rapid City, SD 57701-2724

ENGINEER: CETEC Engineering Services, Inc.
1830 West Fulton Street
P.O. Box 9014
Rapid City, SD 57709-9014

DATE: August 2, 2004

PURPOSE:

This document modifies the terms and conditions of the Authorization and Agreement for Services by and between CETEC Engineering Services, Inc. and the City of Rapid City dated February 10, 2004. The referenced agreement shall remain unchanged except as modified herein.

CHANGES TO SCOPE OF SERVICES:

Provide additional construction phase engineering services as described following. These services are in addition to services included in the original agreement.

Authorized Additional Services

1. Provide daily jobsite construction observation visits during the course of the work, averaging approximately ten to twelve hours per week. Provide written reports to the Owner and Contractor documenting construction observations and communications.
2. Attend and administer weekly construction progress and coordination meetings with the Contractor and City project representatives.
3. Review and provide recommendations regarding Contractor applications for progress payments during the course of the work.
4. Administer final project inspection and closeout activities.

The additional services described above do not include full-time construction observation activities, materials testing, or documentation of quantities of contract work, which will be provided by City of Rapid City personnel.

Services are to be performed throughout the construction period. The estimated duration of services is eight weeks, with a starting date on or about August 9, 2004 and a completion date on or about October 4, 2004.

FEE:

The total maximum limiting fee as described in Attachment 3 to the original Agreement will be increased by \$8,310 from \$38,713.75 to \$47,023.75.

The labor and expense breakdown for the additional services is summarized following.

Fee Breakdown for Additional Services

Labor

<u>Task</u>	<u>Project Observer</u>	<u>Project Engineer</u>	<u>Clerical</u>
Construction Site Visits / Reports (8 weeks)	86		4
Progress Meetings / Minutes		16	4
Pay Applications		4	2
Closeout Services		4	2
	86	24	12
Hourly Rate	65	85	30
Fee	\$ 5,590	\$2,040	\$ 360
Total Labor	\$ 7,990		
Expenses			
Vehicle Mileage	800 mi. @ \$.40/mi. =		\$ 320
	Total Fee		\$ 8,310

EXECUTION

In Witness whereof, the parties hereto have executed this Amendment No. 1 effective as of the latest date signed below.

OWNER

CITY OF RAPID CITY

By: _____
 Mayor

Date: _____

Attested: _____
 City Finance Officer

Date: _____

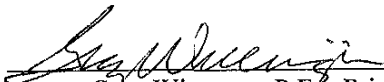
Engineering Division Acceptance

By: Steph P. Tuttle
 Project Manager

Date: 8/19/04

ENGINEER

CETEC Engineering Services, Inc.

By: 
Greg Wierenga, P.E. - Principal

Date: 8-3-04

Its: President.