REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

No. PW060104-09

Date: 5/24/04

Project Name & Number: US 16B, Minnesota to St. Patrick, Sewer/Water Relocation – SSW04-1393 **CIP #:** 50229

Project Description: Relocation of existing sewer and water facilities that interfere with the highway reconstruction.

Consultant: Bareis Engineering, Inc.

Original Contract Amount: $ 9,070.00 **Original Completion Date:** November 1, 2004

Amendment Number:

Amendment Description:

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: $0.00 **New Completion Date:** _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
$4,535.00	833	4223	Sewer Manhole Relocations
$4,535.00	933	4223	Water Hydrant Relocations
$9,070.00	**Total**		

Agreement Review & Approvals

5/24/04

Project Manager **Date**	**Division Manager** **Date**
Department Director **Date**	**City Attorney** **Date**

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N