

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.:
- II. PROJECT NAME: REPLACE LANDFILL SCALE DECK
- III. Project/Item(s) Description: REPLACE LANDFILL SCALE DECK
- IV. BID LETTING DATE: @ February 2, 2004
- V. (If applicable) Grant No.:
- Funding Source:
- Estimated Completion Date: APRIL 2004
- Estimated Grant Receipt Date:
- VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,000

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment	X	Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
<u>4/5/03</u>	<u>\$ 50,000</u>	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$50,000</b>	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 0615 SOLID WASTE DISPOSAL FUND

Department 7102 WASTE DISPOSAL

Line Item 4360 MACHINERY EQPT.

X. DEPARTMENT/DIVISION:

Project Manager: Jerome Wright Date 11/3/2003

Jerome Wright Date 11/3/2003

DEPARTMENT/DIVISION MANAGER Signature

Date \_\_\_\_\_

PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	
	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	Public Works
					Engineering
					Project Manager