

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.: _____
- II. PROJECT NAME: CLOSURE OF LANDFILL AREA - "VARIANCE PLOT"
- III. Project/Item(s) Description: PLACE APPROXIMATELY 45,000 CY, COMPACT 45,000 CY, MOVE 25,000 CY ADDITIONAL COVER FROM SD ARING LEASED LAND
- IV. BID LETTING DATE: JAN 19, 2004
- V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 135,000

VII. BASIS OF PAYMENT	Assessed	<input type="checkbox"/>	Non-Assessed	<input type="checkbox"/>
	Single Payment	<input checked="" type="checkbox"/>	Partial Payment	<input type="checkbox"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
MARCH	\$ 90,000	\$	\$	\$	\$
MAY	\$ 45,000	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$ 135,000	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 0615 SOLID WASTE DISPOSAL FUND
 Department 7102 WASTE DISPOSAL
 Line Item 4390 OTHER CAPITAL OUTLAY

X. DEPARTMENT/DIVISION:

Project Manager: JEROME WRIGHT Supt. Date Dec 15, 2003
Jerome Wright Supt. Date December 15, 2003
 DEPARTMENT/DIVISION MANAGER Signature

_____ Date _____
 PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Date	Initial	Yes	No	
Appropriation Cash Flow	_____	_____	_____	Investment Desk
	_____	_____	_____	Public Works
	_____	_____	_____	Engineering
	_____	_____	_____	Project Manager