

**ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.:
- II. PROJECT NAME: 1/21 4th St. Sewer tap long box <sup>short</sup>
- III. Project/Item(s) Description: Replacement for unit # 806  
On New Street (last year) full size pickup truck
- IV. BID LETTING DATE:
- V. (If applicable) Grant No.: State Contract # 14070  
Funding Source: Vendor - Jack Nelson, Pubee  
Estimated Completion Date: \_\_\_\_\_  
Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 19,046

VII. BASIS OF PAYMENT

Assessed	Non-Assessed
Single Payment	Partial Payment
<input checked="" type="checkbox"/>	<input type="checkbox"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 0604

Department 0830-7073

Line Item 4360

X. DEPARTMENT/DIVISION:

Project Manager: Ronald R. Bank Date \_\_\_\_\_

DEPARTMENT/DIVISION MANAGER Signature \_\_\_\_\_ Date 10.6.03

\_\_\_\_\_ Date \_\_\_\_\_

PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY	Approved				Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	_____	_____	_____	_____	Investment Desk
	_____	_____	_____	_____	Public Works
	_____	_____	_____	_____	Engineering
	_____	_____	_____	_____	Project Manager