

ADVERTISING AUTHO

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.:
 II. PROJECT NAME:
 III. Project/Item(s) Description: Sodium Chloride – Road Salt
 IV. BID LETTING DATE:
 V. (If applicable) Grant No.:
 Funding Source:
 Estimated Completion Date:
 Estimated Grant Receipt Date:
 VI. ESTIMATED COST OF PROJECT/ITEM(S) approx \$200,000

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	101				
Department	302				
Line Item	4264				

X. DEPARTMENT/DIVISION: (Signatures)

Project Manager: Don Brumbaugh	Date 05-13/03
DEPARTMENT/DIVISION MANAGER Don Brumbaugh	Date 05/13/03
PUBLIC WORKS DIRECTOR	Date

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk
					Public Works
					Engineering Project Manager