

Policy Statement No. 2-03
Engineering Division, Public Works Department
City of Rapid City

SUBJECT: **Engineer's Estimates and Inspection Fees for Private Developments**
AUTHORITY: Municipal Code Section 16.20.080
PURPOSE: Establish procedures and timeline for submittal, review and approval of the
 Engineer's Estimate for public improvements in subdivisions and private
 developments.
BY: Randall Nelson, Engineering Division Manager
APPROVED: Dan Bjerke, Director of Public Works
DATE: April 7, 2003
POLICY:

1. An Engineer's Estimate in an itemized unit-price format prepared by the developer's engineer of record shall be included with the final construction plans submitted to the Engineering Division for review and approval;
2. Item descriptions and unit prices shall be as listed on the current Engineer's Estimating Guide which shall be published at least annually by the Engineering Division;
3. Inspection fees shall be based on the engineer's estimate as approved by the Engineering Division and the fee table contained in Municipal Code Section 16.20.080;
4. For developments which are platted in phases, the inspection fee for each phase shall be calculated as the fee for the total subdivision divided by the total number of lots in the subdivision times the number of lots in the phase platted;
5. Engineer's estimates for uncompleted work for which surety is required shall be based on the work items and unit prices in the original engineer's estimate. Estimates for uncompleted work may be prepared by the developer's prime coordinating professional or designated project manager.

Approved by Council on: _____