

ADVERTISING AUTHORITY

No. PW041503-03

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT ID NO.: PR03-1265
 II. PROJECT NAME: BLACK HILLS POLO & SOCCER GROUNDS PARKING & SIDEWALK
 III. Project/Item(s) Description: Construct new parking lot and new sidewalks

IV. BID LETTING DATE: 15-May-03

V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 100,000

VII. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VIII. DISBURSEMENT SCHEDULE

| Date | Amount | Amount | Amount | Amount | Amount |
|----------|----------|---------|--------|--------|--------|
| | | \$ | \$ | \$ | \$ |
| 8/4/2003 | \$ 60000 | \$ 2750 | \$ | \$ | \$ |
| 9/1/2003 | \$ 37250 | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| Total | \$ 97250 | \$ 2750 | \$ | \$ | \$ |

IX. APPROPRIATION DATA

| | | |
|------------|-------------|-------------|
| Fund | <u>505</u> | <u>602</u> |
| Department | <u>910</u> | <u>933</u> |
| Line Item | <u>4372</u> | <u>4381</u> |

X. DEPARTMENT/DIVISION: ENGINEERING

Project Manager: _____ Date _____

DEPARTMENT/DIVISION MANAGER Signature _____ Date _____

PUBLIC WORKS DIRECTOR Signature _____ Date _____

| FINANCE OFFICE USE ONLY | | | Approved | | Carbon Copy |
|----------------------------|------|---------|----------|----|-----------------|
| Appropriation Cash Flow | Date | Initial | Yes | No | Investment Desk |
| | | | | | Public Works |
| | | | | | Engineering |
| | | | | | Project Manager |