

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**No. PW121002-15**

**Project Name & Number:** Rapid City Fire Station #3 / FD03-1266

**Project Description:** Approx. 6800 sq ft fire station located intersection of West Chicago and Federal St.

**Consultant:** Baffuto Architectura

**Original Contract Amount:** \$75,000.00 plus rmbrrsbls      **Original Completion Date:** 3/1/2004

**Amendment Number:** \_\_\_\_\_

**Amendment Description:** \_\_\_\_\_

**Current Contract Amount:** \$75,000.00      **Current Completion Date:** Mar. 1,2004

**Change Requested:** \_\_\_\_\_

**New Contract Amount:** \_\_\_\_\_      **New Completion Date:** \_\_\_\_\_

**Funding Source This Request:**

Amount	Cost Center	Line Item	Comments
75,000.00	910	4223	Original contract
\$75,000.00	<b>Total</b>		

### Agreement Review & Approvals

Project Manager _____	Division Manager _____
Date _____	Date _____
Department Director _____	City Attorney _____
Date _____	Date _____

**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office: Retain one original  
 Project Manager: Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N