

Administrative Policy
Engineering Division, Public Works Department
City of Rapid City

SUBJECT: **Review Comments on Plans and Reports for Developments**
AUTHORITY: Council Action of September 3, 2002
PURPOSE: Identify the individual staff member who has made a comment on plans or
 design reports submitted to the City for review and approval.
BY: Randall Nelson, Engineering Division Manager
APPROVED: Dan Bjerke, Director of Public Works
DATE: October 25, 2002

1. All reviewers shall initial and date each of their comments on development plans and reports.
2. A sole reviewer of a bound report may initial and date the front cover only.

Council Approved on : _____