

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.: _____
- II. PROJECT NAME: Utility Maint Crane Service Body & Crane
- III. Project/Item(s) Description: 1 new current year service body & crane for 1 ton utility maintenance crane truck
- IV. BID LETTING DATE: _____
- V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 30,000

VII. BASIS OF PAYMENT	Assessed	<input type="text"/>	Non-Assessed	<input type="text"/>
	Single Payment	<u>xxx</u>	Partial Payment	<input type="text"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 604

Department Water Reclamation Collection

Line Item 7071-4360

X. DEPARTMENT/DIVISION:

Project Manager: Chip Petrik Date 19/Nov/02

 Date 19/Nov/02

DEPARTMENT/DIVISION MANAGER Signature

Date _____

PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	
		_____	_____	_____	_____
	_____	_____	_____	_____	Public Works
	_____	_____	_____	_____	Engineering
	_____	_____	_____	_____	Project Manager